

## Msproject

### Chapter-1

1. Project
2. Project management
3. Flow chart of project management

### Chapter-2

1. Project management basic concepts
2. Recording project details in MS-Project
3. Creating tasks in the Gantt Chart

### Chapter-3

1. Successor
2. Predecessor
3. Establishing task relationships
4. Lag
5. Analyze the schedule log report
6. Create calendars'
7. Assign calendars
8. Setting default options

### Chapter-4

1. Activity types
2. Scheduling
3. rescheduling
4. Outlining projects
5. Sorting tasks

## Chapter-5 Assigning constraints

1. Apply an overall deadline to a project
2. Describe the available constraint types
3. Apply a constraint to an individual activity
4. Add notebook topics to constrained activities

## Chapter-6 Customizing Bar chart

1. Timeline copying
2. Modifying Bar chart
3. PERT chart
4. Bar roll up
5. Mile stone roll up

## Chapter-7 Resources

1. Adding resources
2. Assign resources
3. Expenses
4. Budgeted cost
5. RESOURCE LEVELING, RESOURCE MANAGEMENT

## Chapter-8 Project Utilities

1. Export msproject data
2. Import excel file data
3. Create filters
4. Applying project filters

## Chapter-9 Baseline

1. Create baseline
2. Assign baseline

## Chapter-10 updating/tracking

1. project progress
2. Enter actual work for resource assignments

## Chapter-11 Reports

1. reports and views
2. Printing views

## Chapter-12 Advanced Topics

1. Integrating with other applications
2. Resource CURVE (S-CURVE)
3. Earned value analysis (BCWS/ACWP/BCWP)
4. schedule Levels (Level 1, Level 2 Schedule, Level 3 Schedule, Level 4 Schedule, Level 5 Schedule)

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